

CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 08/01/2003

No.	Item	Start Date	Details	Status	✓	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Update HRSBOX, HRQA, and HRTEST databases throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	ACTIVITY: Bring down HRPROD Application Server from 10am Monday until 8am Wednesday LOCATION: N/A IMPACT: The server will be unavailable during this period of the <u>Payroll week</u> .	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Database migration and application of patches to the HR Production areas from 7am until 9am LOCATION: N/A IMPACT: The server will be unavailable during this period.	Ongoing.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	ACTIVITY: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates on those days.	Ongoing.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	ACTIVITY: Perform maintenance and upgrades on network systems. LOCATION: ISD Computer Room. IMPACT: All City network systems will be unavailable during this period.	Ongoing.		N/A
13	Maintenance Ref: Paul Pedron	To Be Announced	ACTIVITY: Upgrade hardware for servers Argon, Cerium, Radium. LOCATION: ISD Computer Room. IMPACT: Servers will be unavailable during this period for some City Hall GroupWise users, some City Hall NDPS Printing.	Waiting for Start Date decision.		

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	✓	Date Ended
18	Server Update Ref: Paul Pedron, Kari Alverson	To Be Re-scheduled	<p>ACTIVITY: Update Oracle Server from 8.1.7.2.2 to 8.1.7.4.</p> <p>.....</p> <p>LOCATION: ISD Computer Room.</p> <p>.....</p> <p>IMPACT: Servers affected: NUGGET, ZINC, ALUMINUM, SILICON, and BARIUM. Possibly affected: NEON, Fleet-DATA1. Not affected: GOLD, TITANIUM, HAFNIUM. Oracle databases will be unavailable throughout the day.</p>	On Hold		
29	Workstation Upgrade Ref: Paul Pedron	To Be Re-scheduled	<p>ACTIVITY: Upgrade Novell Client on user workstations.</p> <p>.....</p> <p>LOCATION: Convention Center, Redevelopment.</p> <p>.....</p> <p>IMPACT: Where needed, upgrade will take place at login. Workstations that are affected will need to reboot.</p>	Waiting for rescheduled Start Date.		
30	File Server Replacement Ref: Don Robbins	To Be Determined	<p>ACTIVITY: Replace MSC-Data File Server with MSC1.</p> <p>.....</p> <p>LOCATION: General Services Dept., specifically: Admin, E & C, Facilities Management, Fleet, Printing, Purchasing</p> <p>.....</p> <p>IMPACT: File Server should be unavailable for only a few moments. To be done after normal business hours.</p>	Waiting for Start Date decision.		
31	File Server Replacement, Phase 1 Ref: Don Robbins	Friday, 08/01/2003	<p>ACTIVITY: Replace MSC-Data File Server with MSC1.</p> <p>.....</p> <p>LOCATION: Public Works, specifically: Traffic Signs, Street Maintenance Also: Sanitation, Sewer Maintenance, Solid Waste</p> <p>.....</p> <p>IMPACT: File Server should be unavailable for only a few moments. To be done after normal business hours.</p>	Waiting for Start Date.		

32	Security Patches	Saturday, 08/02/2003 9pm - 11pm	<p><u>ACTIVITY:</u> Apply security patches to Windows servers.</p> <p>.....</p> <p><u>LOCATION:</u> ISD Computer Room</p> <p>.....</p> <p><u>IMPACT:</u> Each server will be down for approx. 10 minutes while they are restarted, affecting internal apps: reports.web, web timesheets, requests for service, etc.</p>	Waiting for Start Date.		
	Ref: Raj Nagra					